



## Jonathan Cuevas Arro

### Personal Information:

**Age** : 45  
**Nationality** : Philippine  
**Language** : English / Tagalog  
**Marital Status** : Single  
**Date Of Birth** : 4 / 3 / 1978

### Objective

To be part of the continuously growth of your company and perform my responsibility to the extreme of my ability, knowledge and skills through your company.

### Educational Background

#### Caloocan City Manpower Training Center (CCMTC)

Shielded metal arc welding (SMAW) 2022

National Certificate 2

2022

#### Philippine Maritime Institutes

Bachelor Science in Custom's Administration 2000 Graduate  
2000

#### E.Rodriguez jr. High school

Secondary 1995 Graduate

1995

#### Bonifacio Memorial Elementary School

Elementary 1991 Graduate

1991

## **Work Experience**

### **SAED INTERNATIONAL FOR ISTECDAM**

Restaurant Worker/Cashier

August 04 2019 - August 04 2021

Karam Beirut Company

Riyadh, Kingdom of Saudi Arabia

Manage transactions with customers using cash registers, Scan goods and ensure pricing is accurate, Collect payments whether in cash or credit, Issue receipts, refunds, change or tickets, Redeem stamps and coupons, Resolve customer complaints, guide them and provide relevant information Greet customers when entering or leaving the store, Maintain clean and tidy checkout areas, Track transactions on balance sheets and report any discrepancies,. Bag, box or gift-wrap packages,. Handle merchandise returns and exchanges

### **MAWARID GROUP OF COMPANY**

Restaurant worker

October 20 2014 - May 31 2018

AZADEA COMPANY

Paul Boulangerie Restaurant

Riyadh, Kingdom of Saudi Arabia

Greet and escort customers to their tables  
Present menu and provide detailed information when asked (about portions, ingredients or potential food allergies) Prepare tables by setting up linens, silverware and glasses I inform customers about the day's specials, Offer menu recommendations upon request  
Up-sell additional products when appropriate, Take accurate food and drinks orders using a POS ordering software, order slips or by memorization Check customers, Communicate order details to the Kitchen Staff Serve food and drink orders

## **REMZA INVESTMENT COMPANY**

Waiter

June 01 2012 - June 01 2014

Meisei & Sushi 101 Restaurant

Manama, Kingdom of Bahrain

Provided the customers with a pleasant dining experience and quality service, Conducted final check of food items prior to serving customers to ensure quality maintenance, Ensured the cleanliness of dining area and food items before serving, Held responsibility of handling/serving all food items as per the policies of the state (as some items may be banned in particular states), Worked in coordination with other departments to ensure that customers get quality service and satisfaction, Assisted others in carrying out their part of preparing/serving meals, Maintained serving standards and followed all regulations while performing duties

## **BISTRO AMERICANA COMPANY**

Waiter

March 2009 - March 2010

T. G. I. Friday's Restaurant

Kuala Lumpur, Malaysia

Take the orders from guest's for food or beverages, Serve food and, prepare and serve specialty dishes at tables as required, Remove dishes and glasses from tables or counters, and take them to kitchen for cleaning, Inform customers of daily specials, Collect payments from customer's, Clean tables and, Prepare hot, cold and mixed drinks, and chill bottles of wine, Explain how various menu items are prepared, describing ingredients and cooking methods. Prepare tables for meals, including setting up items such as linens, silverware, and glassware, Garnish and decorate dishes in preparation for serving, Fill salt, pepper, sugar,

cream, condements, and napkin containers Escort customers to their tables.

#### **TONY'S BAR AND GRILL**

Waiter

October 2005 - April 2006

Mindanao Avenue, Quezon City.

Provided the customers with a pleasant dining experience and quality service, Conducted final check of food items prior to serving customers to ensure quality maintenance, Ensured the cleanliness of dining area and food items before serving, Held responsibility of handling/serving all food items as per the policies of the state (as some items may be banned in particular states), Worked in coordination with other departments to ensure that customers get quality service and satisfaction, Assisted others in carrying out their part of preparing/serving meals, Maintained serving standards and followed all regulations while performing duties

#### **FERNANDINA 88 SUITES HOTEL**

Room attendant

August 2004 - April 2005

P. Tuazon Araneta Center Cubao Quezon City

Responsible for the general cleanliness of the assigned work areas, Perform cleaning duties to maintain hotel rooms in a clean and orderly manner, including common areas and the preparation of vacant rooms,. Make beds, replenish linens, clean bathrooms, vacuum halls, dust, and mop., Check all vacant rooms daily to keep fresh,. Dispose of trash, waste and other disposable material,. Maintain all equipment use in completion of housekeeping duties.

#### **RUSTAN'S COMMECIAL CORPORATION**

Sales Associates

November 2003 - April 2004

Edsa, Mandaluyong City

Greeting customers, responding to questions, improving engagement with merchandise and providing outstanding customer service. Operating cash registers, managing financial transactions, and balancing drawers. Achieving established goals. Directing customers to merchandise within the store.

## **SUYEN CORPORATION**

Sales Clerk

October 2001 - March 2002

Tolentino Street, Pasay City

Greet customers as they arrive, ask customers about their retail needs and answer their questions, take inventory, review stock and restock merchandise, and process customers purchases, maintain the sales floor so it meets the company's visual standard.

## **Skills**

- \*Computer Literate \*Honest and Dedicated to work \*Fast Learner \*Attentiveness and patience for customers \*Excellent presentation skills \*Strong organizational and multitasking skills, with the ability to perform well in a \*fast-paced environment \*Active listening and effective \*communication skills \*Team spirit \*POS knowledge \*Flexibility to work in shifts
- Shielded metal arc welding

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